

Mayflower Primary School

Attendance

During the academic year 2020-2021, we acknowledge that the COVID-19 pandemic has impacted on all aspects of our work. With this in mind, the attendance record has been compromised, particularly in relation to the committee structure. As a consequence, we have chosen to publish information about the following 3 meetings, which are deemed to be the minimum requirement for school to function effectively:

- Full Governing Body
- School-based meeting
- Finance and Personnel

Full Governing Body			
Governor	04.11.20	24.03.21	08.06.21
Mrs. Y. Nana	Attended	Attended	Attended
Mr. Imtiaz Patel			
Mr. K. Bhogaita		Attended	
Mrs. S. Ismail		Attended	Attended
Mr. Imran Patel		Attended	Attended
Mrs. A. Salleh		Attended	Attended
Mr. R. Vaghadia			
Mrs. S. Wright	Attended	Attended	Attended
Mrs. H. Boydon	Attended	Attended	Attended
Mr. Luke Whitney	Attended	Attended	Attended

The minutes and associated paperwork are retained in school, and the Clerk to the Governing Body oversees this process. Retention is in-line with national guidance, and where requests are received to gain access, this will be done in-line with GDPR guidance. On occasion, it may be necessary for sensitive information to be redacted and where this is a requirement, the Head Teacher, Chair of Governors, and Local Authority representative will agree this course of action.

School Based Meeting of the Governing Body			
Governor	25.11.20	23.02.21	07.07.21
Mrs. Y. Nana	Attended	N/A	Attended
Mr. Imtiaz Patel		N/A	
Mr. K. Bhogaita		N/A	
Mrs. S. Ismail		N/A	Attended
Mr. Imran Patel	Attended	N/A	Attended
Mrs. A. Salleh	Attended	N/A	Attended
Mr. R. Vaghadia		N/A	
Mrs. S. Wright	Attended	N/A	Attended
Mrs. H. Boydon	Attended	N/A	Attended
Mr. Luke Whitney	Attended	N/A	Attended

As these meetings are the responsibility of the Head Teacher, the post-holder will oversee the production thereof. The primary emphasis relates to training and development, and on occasion, particularly in relation to monitoring, sensitive matters may be considered. As with the full Governing Body, any request to gain access, will be done in-line with GDPR guidance. On occasion, it may be necessary for sensitive information to be redacted and where this is a requirement, the Head Teacher, Chair of Governors, and Local Authority representative will agree this course of action.

Finance and Personnel Working Group				
Governor	29.09.20	24.11.20	02.03.21	18.05.21
Mr. K. Bhogaita	Attended	Attended		Attended
Mr. Imran Patel	Attended	Attended	Attended	Attended
Mrs. S. Wright	Attended	Attended	Attended	Attended
Mrs. H. Boydon	Attended	Attended	Attended	Attended
Mr. Luke Whitney	Attended	Attended	Attended	Attended

